

Michigan Science Education Leadership Association

FORMERLY KNOWN AS:
THE MICHIGAN ASSOCIATION OF SCIENCE EDUCATION SPECIALISTS

CONSTITUTION

(Revised May 13, 2008)

ARTICLE I NAME

The name of this organization shall be the **Michigan Science Education Leadership Association** (acronym - MSELA)

ARTICLE II PURPOSES

The purposes of the Association are:

1. To stimulate, and to aid in, the development of efficient and effective instructional practices for the improvement of science education.
2. To enhance the professional competence and status of science education leaders.
3. To provide opportunities for science education leaders to discuss, to propose and take action on, matters of common interest and concern.
4. To facilitate communication between science education leaders within Michigan.

ARTICLE III MEMBERSHIP

Section 1.

Regular membership in this organization is open to science education leaders. A science education leader is considered to be a person whose professional activities include responsibilities in addition to or instead of classroom science teaching. Some examples of science

education leaders are: science department heads, science teachers in other leadership roles, coordinators, consultants, supervisors, and college science educators. This is not an exhaustive list and others may be defined.

Section 2.

Associate membership in this organization is open to all other persons sharing the concerns and interests as outlined above but who are not in positions as described in the previous section (i.e., sales representatives, curriculum directors, principals, etc.) Associate members shall have full voting rights but may not hold an elected office in the Association.

Section 3.

All members shall be entitled to receive all publications issued by the Association.

Section 4.

The annual dues shall be fixed by the Executive Board.

ARTICLE IV OFFICERS

Section 1.

The officers of the Association shall be President, President-Elect, Secretary, Treasurer, Immediate Past President and three (3) Members-at-Large.

Section 2.

The terms of office shall be as follows:

- a. President, 1 year
- b. President-Elect, 1 year
- c. Immediate Past-President, 1 year
- d. Treasurer, 3 years
- e. Secretary, 2 years
- f. Member-at-Large, 3 years
- g. Member-at-Large, 3 years
- h. Member-at-Large, 3 years

Terms of office for Members-at-Large will be staggered. The President-Elect shall succeed automatically to the office of President at the conclusion of his/her term as President-Elect. The immediate Past-President shall serve on the Executive Board for the year following his/her term as President. The President shall not be eligible for reelection to the same office for consecutive

terms.

Section 3.

Duties of Officers:

- a. The President shall run the organization, preside over meetings and coordinate all activities.
- b. The President Elect and Immediate Past-President shall work with the President in coordinating the activities of the Association.
- c. The Secretary shall keep minutes of meetings, send correspondence, and other communications as necessary.
- d. The Treasurer shall collect dues, program fees, pay bills, maintain the budget, and maintain current rosters.

Section 4.

Officers shall assume their office on June 1 following their election.

Section 5.

- a. If the President is unable, for any reason, to complete his/her term of office, the President-Elect shall assume this office for the remainder of the term.
- b. If the President-Elect or any Member-at-Large shall be unable, for any reason, to complete his/her term of office, a special election shall be held to fill the office for the remainder of the term.
- c. If the Secretary or the Treasurer shall be unable, for any reason, to complete his/her term, the President shall, with approval of the Executive Board, appoint a person to complete the remainder of the unexpired term.

Section 6.

Attendance is required. If an Executive Board Member misses two consecutive meetings, a notice will be sent by the President. If an Executive Board Member misses three consecutive meetings, the President and Executive Board shall determine if the person should remain on the

Board.

ARTICLE V EXECUTIVE BOARD

Section 1.

The Executive Board shall consist of the officers, the Members-at-Large, and the Science Specialist in the Michigan Department of Education (who is a voting, exofficio member).

Section 2.

The Executive Board shall have the authority and responsibility for managing the affairs of the Association between the Association's annual business meetings.

ARTICLE VI MEETINGS

Section 1.

The Association shall conduct an annual business meeting in May. Additional program meetings may be set by the Executive Board.

Section 2.

The elections of this Association shall be by electronic or mail ballot and the results reported shortly after the annual spring membership business meeting.

Section 3.

The May meeting shall be held at a place centrally located for the MSELA population.

ARTICLE VII COMMITTEES

Section 1.

The Executive Board shall have the power to form ad hoc and/or standing committees.

Section 2.

There shall be a Program Committee co-chaired by the Immediate Past-President and the President-Elect. Additional members of this committee shall be appointed annually by the President. This committee shall plan the program for the meetings. Programs shall support leadership development. In case the Past-President or

President-Elect is unable, for any reason, to serve as chairperson of the Program Committee, the President shall appoint a chairperson.

Section 3.

There shall be an Elections Committee. The Chairperson of the Elections Committee shall be the Immediate Past President. The Elections Committee shall conduct the annual election.

Section 4.

Other committees may be established by the Executive Board to carry on special projects and activities as the need may arise. Members of such committees shall be appointed by the President.

a. The Membership Chair shall maintain membership data base and mailing lists, create a membership directory and recruit membership.

b. The Technology Chair shall maintain the website.

ARTICLE VIII QUORUM AND RULES OF ORDER

Section 1.

Four members of the Executive Committee shall constitute a quorum for transaction of business by the Executive Committee.

Section 2.

ROBERT'S RULES OF ORDER, REVISED, shall govern the conduct of all meetings. A quorum for conducting business at a membership meeting shall be 20% of the membership.

ARTICLE IX AMENDMENTS

Section 1.

Amendments to the Constitution of this Association may be proposed by the Executive Committee or by any group of five members.

Section 2.

Said proposals may be read by the Secretary at any

membership meeting.

Section 3.

Proposed amendments may be passed by two-thirds of the returned votes of the membership in a mail or electronic ballot or by two-thirds of the membership present at any regular meeting of the Association, provided notice of the proposed amendment shall have been given to every member at least two weeks before the meeting at which amendments are to be acted upon.